

**Mountain Valleys Health Centers, Inc.**

**Job Description**

**POSITION:** Dentist

**REPORTS TO:** Dental Director

**SUPERVISES:** RDH, RDA, DA

**AREAS OF RESPONSIBILITY:** The Dentist at each site provides patient care by performing appropriate dental exams, diagnosing and prescribing care, carrying out appropriate dental/oral treatment, and referring individuals for specialty consultation. Provides direction and support to all dental staff at site location. Works as an integral part of the Provider staff by participating in dental and other staff meetings.

**QUALIFICATIONS:** Graduate of an accredited dental school with a current license to practice dentistry in the State of California, current CPR, and DEA certification. Ability to work well with others in a professional manner in a team-oriented environment. Leadership qualities, including prompt and careful decision-making and supporting attitude toward organization. Must maintain confidentiality relating to MVHC personnel, patients, and information that could result in proprietary damage to MVHC. Must possess current valid California or Oregon driver's license and auto liability insurance. Must have the ability to travel when needed to all dental sites.

**REQUIREMENTS AFTER HIRE:**

Clean and appropriate business attire.

Maintain license.

Current CPR card.

**DUTIES AND RESPONSIBILITIES:** Provide direct patient care by performing appropriate dental exams, diagnose dental/oral conditions, order x-rays/tests, prescribe and carry out appropriate dental/oral treatment, and refer individuals for specialty consultation when problems are presented outside scope of practice or ability. Record patient encounters in the patient's dental records to accurately describe the nature of the visit, condition of patient, and care/treatment provided.

Communicate effectively with the patient while involved with their dental care, including appropriate patient education while answering questions and in history taking.

Demonstrate competent knowledge in delivering dental care to patients through peer review and clinic quality assurance program.

Supervise DA, RDAs and RDHs according to the standardized procedures agreed upon which defines their scope of practice while complying with all federal and state regulations and codes.

Support and contribute in a positive manner in clinic efforts to maintain and improve patient satisfaction in all aspects of dental health delivery. Work at maximum potential to meet productivity requirements in order to improve fiscal viability while maintaining quality dental care.

**CUSTOMER CARE:** A core value of Mountain Valleys Health Centers' is our dedication to high-quality customer care. As a Community Health Center, our patients are our vitality; therefore, every patient will be treated accordingly.

At MVHC a customer is defined as but not limited to a patient, vendor, contractor, granting agency, community business, and employee. Customers will be treated with the utmost dignity and respect regardless of their socio-economic status, insurance type, job position, and/or race, etc. Discrimination is unacceptable and is grounds for immediate termination.

Every employee of MVHC will adhere to the Accountability Measures outlined either at the onset of employment or at the date of this signed job description. Should these expectations not be upheld, the employee understands that disciplinary action will be taken which could lead to immediate termination.

By signing this job description, the employee commits to providing the highest quality customer care and will strive to make each patient feel as though they are the only one.

**Physical Requirements:** Sitting, standing, walking, bending/stooping, squatting/crouching, balancing, reaching, twisting/turning, pulling, stand up lifting up to 30 pounds, speaking/hearing on phone and in person, reading, writing, close eye work, repetitive motion of hands, fine and gross manipulation, up/down and side/side hand motion, positioning patients, exposure to bodily fluids, exposure to infectious disease, exposure to solvents/chemicals, exposure to public/staff/dentists, working with other, fast work pace, frequent change, frequent interruptions, independent problem solving, and travel by auto to other sites.

**EMPLOYEE ACKNOWLEDGEMENT:** I have read my job description and understand its contents. I agree to perform the duties and responsibilities with the highest standards. If at any time I have questions about its contents, I will discuss with my supervisor for clarification.

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*Employee Signature*

*Date*